

**NORTH COUNTRY SUPERVISORY UNION**  
**POLICY COMMITTEE MEETING MINUTES**  
**Thursday, May 28, 2015**  
**AT 5:30 P.M. – NCSU A213**

**PRESENT**

*Board Members:*

Gigi Judd, Derby  
Katie Mientka, Brighton  
Richard Cartee, NCUJHS  
Cliff Forster, Troy  
Steve Mason, Lowell  
Conrad Bellavance, Newport Town

*Administration/Staff:*

John A. Castle, Superintendent  
Liz Butterfield, Executive Assistant to the Superintendent

I. The meeting was called to order at 5:30 p.m. by Chair Steve Mason, who called for agenda changes. There were none.

II. **Motion to approve the Minutes of April 16, 2015 (Attachment A) CARTEE/JUDD APPROVED**

III. New, Unfinished or Other Business

Information and/or Action:

A. Review the following Policies prior to approval (*Attachment B*):

- 1) **Motion** to approve Policy B.1 Board Meetings, Agenda Preparation & Distribution, with removal of the parentheses. **JUDD/FORSTER APPROVED**
- 2) **Motion** to approve changing the name of Policy C.3, to now be named Policy B.2 Public Participation at Board Meetings; to change item D, second sentence, to say “determined” instead of “assigned”; and to strike the end of the second sentence of item D, eliminating “...or the person responsible for organizing the agenda.” **JUDD/CARTEE APPROVED**

B. Review the following Policies for rescission (*Attachment C*): John will work on developing a handbook and include these items in the handbook as procedures.

- 1) **Motion** to approve rescission of B.3 Board Member Ethics. **CARTEE/JUDD APPROVED**  
This will be called Board Member Conduct and Responsibility Procedure in the Handbook.
- 2) **Motion** to approve rescission of C.4 Visits by Board Members: **JUDD/CARTEE APPROVED**
- 3) **Motion** to approve rescission of C.7 Board Relations with Principal:  
**CARTEE/FORSTER APPROVED**
- 4) **Motion** to approve rescission of C.8 Board Relations with Staff: **CARTEE/JUDD APPROVED**

C. Review the following Policies for revision (*Attachment D*):

- 1) **Motion** to strike out the current wording of B.4 Conflict of Interest, replacing the entire wording with that of the equivalent VSBA Model Policy, and recommend for Review. **FORSTER/JUDD APPROVED**
- 2) **Motion** to approve for Review C.9 Notice of Non-Discrimination, with changes: Remove blank space to state, “A person has been designated by the school district”; remove the footnotes.  
**JUDD/BELLAVANCE APPROVED**

IV. Date of Next Meeting/Future Agenda Items

John will be requesting that the Executive Committee schedule a meeting for June. If they do, this committee will meet immediately prior to that meeting.

(Note: The EC did schedule a meeting for June 18<sup>th</sup>)

V. The chair adjourned the meeting at 6:27 p.m.

Respectfully submitted,

Liz Butterfield,  
Recording Secretary

**\*\* To view marked-up copies of the policies and/or new policies being considered, please use this link: [Policies Being Reviewed](http://www2.ncsuvt.org/ncsu-full-board/policies-being-reviewed) or go to: <http://www2.ncsuvt.org/ncsu-full-board/policies-being-reviewed>. You may need to hover your mouse over the link and use Control + click**