

NORTH COUNTRY SUPERVISORY UNION
EXECUTIVE COMMITTEE MEETING
THURSDAY, April 28, 2016
AT 6:30 P.M. @ NCSU CENTRAL OFFICE

PRESENT

Board Members:

Kevin Amyot, Westfield
Katie Mientka, Brighton
Scott Boskind, NCUJHS
Bryan Davis, Derby
Sarah Hardin, Newport Town
Cliff Forster, Troy
Lincoln Petell, Holland
Richard Cartee, NCUJHS
Myra Alix, Jay
Viola Poirier, Coventry
Mary Ellen Prairie, Newport City
Rose Mary Mayhew, NCUHS
Peter Moscovites, NCUHS
Jason Brueck, Charleston
Steve Mason, Lowell

Administrators and Staff:

John A. Castle, NCSU Superintendent
Kathy Nolan, NCSU Director of Curriculum, Assessment and Instr.
Diane Nichols-Fleming, NCSU Early Childhood Coordinator
Richard Smith, NCSU Special Education Coordinator
John Peters, NCSU Director of Technology
Glenn Hankinson, NCSU Director of Business and Finance
Katy Miller, NCSU Encore Coordinator*
Liz Butterfield, NCSU Exec. Asst. to the Superintendent

Press:

Ed Barber, Newport Daily Express

*Partial Attendee

AGENDA

I. Chair Steve Mason called the meeting to order at 6:30. He led the Pledge of Allegiance to the Flag and called for agenda changes. There were none.

II. Review of Minutes for Annual Meeting – *Attachment A*

Motion to approve the review of the Annual Meeting minutes (approval will be done next March at the 2017 Annual Meeting) PRAIRIE/BOSKIND **APPROVED**

III. Superintendent's & Central Office Reports – *Attachment SUPT*

A. Annual Meeting Follow-Up: Steve Mason commented that he enjoyed the meeting and was pleased that it was so well attended.

B. Encore Report - Katy Miller: Katy shared Encore statistics related to the "4 C"s, and included the board in a short exercise. She spoke of funding relative to the future of the program, reporting that she was applying for a large grant, which requires funding through NCSU at 50%. Katy shared that the Encore program costs about \$700.00 per student per year, including summer programs. The program assistants make \$12.00/hour, and have for many years. It would cost \$4,000.00-\$5,000.00 per year to bring the program assistants to \$14.00/hour, which Katy would like to see starting this summer. This will be an action item on the May EC agenda. Cliff is concerned with a \$2.00 per/hour raise. Katy explained that assistants are only used when there are more than 10 students per program. In response to a question, Katy said that the various programs charge from \$1.00 – \$2.50 per day, depending on the school board. No child is denied. John reminded the Board that Katy will be leaving after June 30th. There was a round of applause from the board for all Katy has done for the children of the SU.

Flannel Friday: John Castle reported that the SU raised over \$1,700.00 for local food banks. He reported that the Central Office staff is going to participate in Green Up Day on Friday, and that all are welcome to participate.

Kathy Nolan updated the board on Learning Walks. She explained that they are based on the practice of medical instructional rounds, and have been initiated by Mr. Castle. The goal is to get administrators into each other's schools, strictly for observation and data collection. Today was the first day of Learning

Walks, beginning with Lowell. Kathy reported that it was a wonderful experience, very exciting. It was interesting to observe the continuum of engagement of students. The data will be shared with the Leadership Team for discussion, including what does engagement look like, how can we ramp it up?

Mr. Castle reported that the High School and Junior High are contracting with Great Schools Partnership, to transition to holistic learning and proficiency based outcomes, which, “Will be a pretty large transformation.”

Superintendent Castle reported that Casey Boyle-Eldridge of the Business Office is responsible for procuring a \$40,000.00/year grant for each of the next three years. The funds will be used to hire a Health and Wellness Coordinator, who will also provide direct instruction. Casey is also pursuing a grant for an additional \$30,000.00/year.

IV. Business Operations & Finance Report

Action:

A. March Financial Statement – Glenn reported that everything “looks OK”, nothing spectacular or unusual. He reported that there will be no increase in bookkeeping services fees for next year.

Motion to approve the March Financial Statement. FORSTER/BRUECK **APPROVED**

V. New Business

Action:

A. **Motion** to approve hiring of Encore Coordinator, Elizabeth (Beth) Chambers. Kathy Nolan informed the Board that Ms. Chambers is a UVM and NCUHS graduate who has worked locally at Siskin and Brighton Elementary. HARDIN/MAYHEW **APPROVED**

B. **Motion** to approve hiring of Special Educators Alison Desjardins and Renee Hamel-Boudreault. HARDIN/BRUECK **APPROVED**

Richard Smith said that both will be placed at Derby. The Special Education department has been working on filling 13 positions, 5 of which are filled. Richard reported that the quality of the applicants has been high.

C. **Motion** to approve a 1-year contract extension with Wild Branch Solutions for PowerSchool tech support in the amount of \$50,992.00. John Peters reported that NCSU is not ready to consolidate data based services yet. Perry Burnell of Wild Branch helps out after hours; is an Oracle expert; assists with implementing and utilizing InfoSnap, SNAP, and other programs; and much more.

FORSTER/CARTEE **APPROVED**

D. Approve IDEA-B (*Attachment I-B*) Richard Smith gave a quick review.

Motion to authorize the Board Chair to sign the IDEA-B budget, pending approval by all boards.

BRUECK/MAYHEW **APPROVED**

D. Support Staff and Administrator Contracts and Salary: Tabled for Executive Session.

VI. Unfinished Business

Information:

A. Facilities & Transportation Update: Mr. Castle reported that he received a letter from the Newport City Mayor on behalf of the City Council, stating that they are opposed to a NCSU purchase of the Central Office building, as that would remove it from the tax rolls.

Glenn reported that the SU received a letter from AOE stating that we are not yet compliant with the Transportation Consolidation Act requirements. Glenn and John said that we are demonstrating that we are moving forward and analyzing data. Glenn has met with Butler’s and First Student, and asked if they would be willing to bid. They declined, saying that NCSU is too big, and it would be too much for them to handle.

VII. Other Business

Information:

A. Policy Committee Minutes of February 18, 2016 – *Attachment C*

Action:

A. **Motion** to approve policy items (*Attachments D1, D2*):

- 1. Rescind NCSU **D. 26** Transfer of Staff
- 2. Revise NCSU **D. 6** Substitutes FORSTER/CARTEE **APPROVED**

VIII. Date of Next Meeting/Future Agenda Items: May 26, 2016

- 1. Pay increase for Encore program assistants

IX. **Motion** to enter Executive Session at 8:05 p.m. to discuss personnel related matters. (*Anticipated*)
CARTEE/BRUECK **APPROVED**

The Chair exited Executive Session at 8:50 p.m.

The following motions were approved unanimously:

Motion to increase Central Office Administrator/Specialist salaries by 2.5%. HARDIN/FORSTER

Motion to increase Support Staff and Para Professional wages by 2.5%, as reflected in an actual dollar amount of .43 cents/hour for Support Staff, and an actual dollar amount of .38 cents/hour for non-negotiated Para Professionals. HARDIN/CARTEE

Motion to increase Glenn Hankinson's salary by an additional \$2,500.00 after the 2.5% increase.
HARDIN/CARTEE

Motion to allow Glenn Hankinson to carry over 5 days per year of his vacation time, up to a maximum of 10 days. HARDIN/CARTEE

Motion made by to increase Nancy Griffith's salary to \$50,400.00. HARDIN/ BRUECK

X. **Motion** to adjourn AT 9:00 P.M. MOSKOVITES/MAYHEW **APPROVED**

Respectfully submitted,

Liz Butterfield
Recording Secretary

<u>Group</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
NCSU Policy Committee	Thursday	May 26	5:30 p.m.	NCSU A213
NCSU Executive Committee	Thursday	May 26	6:30 p.m.	NCSU A213