

NORTH COUNTRY SUPERVISORY UNION  
**Policy Committee Meeting**  
MINUTES  
Thursday, September 18, 2014  
5:30 p.m.  
NCCC Room 380

Present:

Arlene Brown, Newport Town  
Laura Becerra, Charleston  
Viola Poirier, Coventry  
Gislaine R. Gobeil-Judd, Derby

Steve Mason, Lowell  
John Castle, Superintendent  
Liz Butterfield, Recording Secretary  
Wilma Therrien, Newport Town

The meeting was called to order at 5:33 by Steve Mason.

1. **Motion** to approve the minutes of May 14, 2014 (*Attachment A*)  
**POIRIER/JUDD APPROVED**
2. Review Policies that were on the table from May for recommendation to the NCSU Executive Committee (*Attachments B-E*). John Castle stated that he would like to have the same policies throughout SU.

**F.04 Search and Seizure** – NCUHS was the only school that did not adopt this policy last year. There was a discussion concerning removal of the pat-down clause, which will give more latitude for administrators to perform a pat-down, if needed, in an urgent situation. The Committee agreed that removing the clause had been agreed upon previously. The Superintendent agreed that the policy should not have the pat-down exclusion.

The Committee agreed to add the following to #2, Searches of School Property, at the end of paragraph 1: ***“Including, but not limited to: computers, text books, lockers, etc.”***

**Motion** to approve the policy with the changes made at the May 14<sup>th</sup> Policy Committee meeting, as well as the addition noted above.

**JUDD/BROWN APPROVED.**

After the vote, there was further discussion concerning the clause that the Jay/Westfield Board had added to the policy on 4/7/14.

**Motion** to withdraw the original motion, and to approve the policy as noted in the original motion, as well as adding under Personal Searches, at the end of the first paragraph:... ***“or if there is evidence of a threat to students, school personnel and visitors safety”***.

**JUDD/BROWN APPROVED**

**F.05 Interrogation or Searches of Students by Law Enforcement** –

**Motion** to approve with the following changes: page 2, Interrogation, #2. remove: “(1)” and phrase (2) “concerns possible criminal activity by the parent of guardian.”. Also, remove under Student Property: “criminal activity of a parent or guardian”. **JUDD/POIRIER APPROVED.**

**F.49 Anti Bullying:** The Superintendent shared that because of cyber-bullying, it is necessary for changes to be made to the statute. Legislative changes have made changes to the policy necessary. The VSBA and the attorney recommended the changes that are noted in the policy.

**Motion** to recommend that the policy be amended with the changes made at the May 14<sup>th</sup> meeting, and: II,A,c,(ii): Does not occur during the school day on school property, on a school bus or at a school sponsored activity, *such as cyber-bullying*, and *such as when it can* be shown to pose a clear and substantial interference with another student's right to access educational programs." Also, to change VI,D from "Commissioner" to "Secretary of Education". BECERRA/BROWN **APPROVED**

**G.06 Academic Assignments and Test Policy** –John Castle requested that this item be tabled, and suggested that it might be better as a procedure. The Committee agreed with John.

3. Review for Clarification: NCSU Employment Policy Manual for Central Office Staff. John Castle told the Committee that the Policy Manual is actually procedure, not policy and that a discrepancy exists in the Holidays section, as well as a question about wording in the Insurance section. Steve Mason shared that the issues were originally brought to the Personnel Committee, so if there IS a Personnel Committee, the policy should go to them. If there is not a Personnel Committee, the item should be put before full board to decide who should review it.

*(Attachment F)*

- A. Section 10.a, Holidays – Full-Year Employees
- B. Section 10.13, Insurance, paragraph 3

4. Date of Next Meeting: October 16, 2014

5. **Motion** to Adjourn JUDD/POIRIER 6:22 P.M.

Respectfully submitted,

Liz Butterfield,  
NCSU Recording Secretary