

TROY SCHOOL
SCHOOL BOARD MEETING (REGULAR)
Troy School
Thursday, February 1, 2018

APPROVED MINUTES

- I. Gaston called the regular meeting to order at 6:08 p.m. and led the Pledge of Allegiance to open the meeting. Additions or adjustments made to the agenda:
- add sign the 'Warning, 2017 Town of Troy and Troy School District'.
 - add approve the 'Report of the Troy School Board' for inclusion in the 2017 Town of Troy Annual Town and School Report.
 - adjust order of agenda by moving the Principal's Report (agenda item VI.) to after agenda item II.
- II. Approve the minutes of January 4, 2017 (Attachment A).
Motion to approve the minutes of January 4, 2018, as written. G BATHALON/**APPROVED**.
- III. Public Comments, Communication with Parents/Staff/Citizens: not applicable
- IV. Program Presentation
John Elliott (Head, Maintenance) provided an overview of the Troy School maintenance request log:
- all TS staff have access to the maintenance request log thru Google Docs to enter a maintenance request.
 - requests are prioritized for immediate or routine repair or, to minimize disruption, identified as a summer repair (e.g., painting a classroom ceiling).
 - status of requests in progress is updated with date of repair documented.
 - student lockers have been rekeyed to one master key (replacing many master keys).
 - building maintenance is improved with staff input.
- The building walk-through to have followed the presentation was deemed not necessary given the implementation and use of the maintenance request log.
- V. Financial Report
Action:
- A. Approve the Warrants
Motion to approve warrants totaling \$267,940.83. G. BATHALON/**APPROVED**
- B. Approve the Financial Report of January 2018 (Attachment B)
- Glenn provided an overview noting an estimated net balance of \$76,170.
 - Of particular concern is the \$78,669.17 shortfall in revenues:
 - Subgrants for Schoolwide Programs - \$27,922.89 (encumbrances to date suggests that the total anticipated need will be less than budgeted). Because this loss of revenue is offset by a reduction in expenses it has, essentially, a nil effect.
 - Education Spending Grant - \$34,726.00 (State funding withheld, recaptured, as part of cost savings initiative). This is not offset by a reduction in expenses.
 - Special Ed. Reimbursements – Intensive - \$43,595.00 (encumbrances to date suggests that the total anticipated need will be less than budgeted). Because this loss of revenue is offset by a reduction in expenses it has, essentially, a nil effect.
 - The NCSU has placed 12 students in out of District programs. The increased costs of these programs are reflected in NCSU assessments to member school districts.
- Motion** to approve the January 2018 Financial Report. G. BATHALON/**APPROVED**
- C. Over Under Report
- Cliff asked for clarification for the over-expenditure of \$15,200.00 for 'Long Term Debt – principal'. Glenn will confirm and update Board at next meeting.

- Cliff asked for clarification regarding the \$1000.00 budgeted for 'Contract Services – SpEd Conferences'. Glenn indicated that Troy School SpEd paraeducators are Troy School staff and, as employees, the Board incurs their salary and benefit costs. Troy School is reimbursed (as revenue) for 56% of the SpEd paraeducator's time spent on SpEd duties (the remaining 44% is a Board expense). As well, the Board incurs the expense of paraeducator time in non-SpEd duties. This expense is separate from the NCSU assessment for SpEd supports above that provided by Troy School TS SpEd paraeducators. The NCSU provides in-service training to SpEd paraeducators.

Information:

A. Draft Voter Brochure 'TSD FY 2019 Budget Information'

Gaston informed the Board that the total cost to print and mail a full colored informational brochure ahead of Town Meeting / Annual Meeting was \$518.13. Concern over the need for a voter brochure (and added expense) was discussed. It was generally agreed that an informed electorate (using the brochure as a source of information) was important enough to warrant the expense. Input from Chris and NCSU are key to ensure effective use of trifold space, colors, and graphics.

VI. Principal's Report (Attachment C)

[AGENDA ADJUSTMENT] Chris presented the Principal's Report after agenda item III.

- School-wide student-led conferences to start in April. Teachers help students select items to present/discuss. Grades 3-8 will use e-files on laptops for their presentations. Younger grades will focus on HOWLS (Habits of Work and Learning) such as 'being a good classmate'.
- The Jay Peak Foundation ski/ride program is improved with changes implemented this season. Specifically, the Jay Peak Ski and Ride School is providing lessons to all ski/ride abilities for the first 4 (of 6) ski/ride days. Lessons on ski/ride days 5 and 6 focus on students needing more help at lower ability levels. There are currently 30 chaperones (10 teachers) skiing/riding with students.
- In response to Cliff, Chris indicated that TS has 4 interventionists on staff (3 academic and 1 dedicated Behavior Interventionist). They work primarily in grades K-1 but also work in 2nd grade on a limited basis. The number of referrals is monitored with roughly 80% associated with 10% of students.

VII. Superintendent's Report

John informed the Board that:

- NCSU was sponsoring 'Flannel Friday for Food' on Friday, February 2 to raise money for local food shelves.
- The Agency of Education invited the NCSU to a meeting /conversation with the Secretary of Education, and others, regarding Act 46 Alternative Governance Structure proposal on Friday, February 16. The meeting is scheduled from 10:30-11:00 a.m.
- Dr. Edith Beatty, Director of Learning Design, will retire after the current school year. A search committee is being formed.

VIII. New/Unfinished Business

Action:

A. TSD Annual Meeting (Town Meeting, March 6, 2018)

1. Approve date and time of Troy School District Public Forum – 'FY 2019 Budget'

Gaston asked whether the TS Board would host a public forum ahead of Town Meeting / Annual Meeting? Given no statutory requirement the Board opted to not host a public forum. However, the Board was to mail a voter brochure to provide budget information ahead of Town Meeting / Annual Meeting (see agenda item V.).

Motion to print 1100 full color trifold and mail to Town of Troy voters

G.BATHALON/APPROVED

2. [AGENDA ADD] sign the Warning, 2017 Town of Troy and Troy School District.
Gaston informed the Board of its requirement to sign the Town Meeting / Annual Meeting warning. Members signed the warning with no formal vote required.
3. [AGENDA ADD] approve the 'Report of the Troy School Board' for inclusion in the 2017 Town of Troy Annual Report. Edits were identified and discussed.

Motion to accept the 'Report of the Troy School Board' with edits. G. Bathalon/**APPROVED**

Information:

A. Documents for TSD Annual Meeting

B. Reorganization Considerations

- Continue scheduling regular meetings on first Thursday of the month but move meeting start time to 6:30 p.m. (allows more time for John to participate in discussions at Newport Town School Board meetings (scheduled the same night at 5:30 p.m.) and provide opportunity for NCUHS staff to attend both Troy School and Newport Town School Board meetings on the same night.
- New members will be seated (Mike and Allyson will not seek reelection).
- Naming of ad hoc committees (as needed) for Board work outside of regular meetings.

IX. Agenda Items/Date for Next Board Meeting

Regular Board Meeting: Thursday, March 8.

- Reorganization
- Executive Session anticipated (negotiations update)

X. Executive Session:

Motion to enter Executive Session at 7:58 p.m. for negotiations update and discussion.

Forster/**APPROVED**

The Chair exited Executive Session at 8:10 p.m.

XI. Adjourn: There being no further business, the meeting was adjourned by general consent at 8:10 p.m.

Respectfully Submitted,



Gaston P. Bathalon

Present:

Gaston Bathalon, Chair

Allyson Bathalon

Cliff Forster

In Attendance:

Administration:

John A. Castle, Superintendent of Schools

Glenn Hankinson, Director of Business and Finance

Chris Young, Troy School Principal

Community/Staff:

John Elliott (Head, Maintenance) – for program presentation (agenda item IV.)